

**Travis County ESD #1
North Lake Travis Fire and Rescue
18300 Park Drive
P.O. Box 5278
Jonestown, Texas 78645**

Thank you for your interest in applying as a volunteer for Travis County ESD #1.

Enclosed you will find several documents that must be filled out and submitted before we can process your application. Please fill them out completely and accurately to prevent a delay in processing your application.

Upon receipt of this application packet, you will be contacted to schedule an interview and a job task simulation test.

Only after completion of the job task simulation test will you be required to obtain a driving record and a criminal history from the Department of Public Safety. Include Criminal History/Driving Record Details, If Applicable.

The application will then be reviewed by a committee for acceptance as a volunteer.

Please return completed applications to:

Travis County ESD #1
Attn: Fire Chief
P.O. Box 5278
Jonestown, Texas 78645

If you have any questions, please contact:

Chief Raymond Tennison
or
Sandra Igau, Operations Administrator
512-267-3586



North Lake Travis Fire & Rescue

Travis County ESD #1

Mailing:

*Post Office Box 5278
Jonestown, Texas 78645*

Physical:

*18300 Park Drive
Jonestown, Texas 78645*



*Chief Raymond Tennison
512-267-3586
Cell 512-585-9326*

rtennison@austin.rr.com

Join Our Family

The North Lake Travis Fire/Rescue Department consists of both paid and volunteer personnel that together staff a fire station 24 hours a day, 7 days a week. The volunteers are an active and vital part of our department. Being a volunteer firefighter is an excellent opportunity to help provide important community services. The work can be both rewarding and challenging.

There are currently two volunteer programs that you can apply for:

In-District (Active) Volunteer Firefighter.

Members that live in or near (2.5 miles) the NLTFR service area. In-District members are required to staff fire stations as well as respond to calls from home in the event of a major incident.

Out-of-District Volunteer Firefighter:

Members that live outside the NLTFR service area but still live inside the Austin metropolitan area. Out-of-District members perform all the same functions as In-District members EXCEPT that they are not required to respond to calls from home.

Membership Requirements:

- Attend at least 50% of company training drills. Weekly drills are held on Monday Nights, from 7p.m. to 10 p.m.
- Work at least 48 hrs. a month at an assigned fire station. The 48 hrs. can be either 12 hr. shifts or 24 hr. shifts.
- In-District Volunteers are expected to respond to stations when called for if available in district.
- Volunteer firefighters will work hand-in-hand with career staff and under supervision of the on-duty career officers.

Checklist

Completed application must include:

- Complete and Signed Application
- Copies of Certifications, If Applicable
- Copy of Front & Back of Valid Driver's License
- Beneficiary Designation for Accident & Sickness Policy
- Results of Job Task Simulation Test
- DPS Criminal History & Driving Records
- Criminal History/Driving Record Details, If Applicable

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This application must be completely filled out. If a question does not apply to you, print or type "N/A" in the blank. Incomplete applications will not be considered. If the space provided is not sufficient, use a separate sheet of paper. All statements on this form are subject to investigation or verification by Travis County ESD #1.

Personal Information

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Date of Birth: _____ SSN: _____

Driver's License#: _____ D.L. State: _____

Home Phone: _____ Cell/Pager: _____

Email Address: _____

Employment Information

Current Employer: _____

Position: _____ Phone: _____

Start Date: _____ Supervisor: _____

Previous Employer: _____

Position: _____ Phone: _____

Start Date: _____ Supervisor: _____

Personal References

Name: _____ Phone: _____

Years Known: _____	Relationship: _____
Name: _____	Phone: _____
Years Known: _____	Relationship: _____
Name: _____	Phone: _____
Years Known: _____	Relationship: _____

Criminal History Information

Have you ever been convicted of a misdemeanor, other than traffic violations?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever been convicted of a felony?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever been convicted of DWI / DUI / BWI?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you currently on probation or parole?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you currently have any criminal charges pending against you in a court of law?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you been convicted of any traffic violations, other than parking tickets, in the last 5 years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If you answered yes to any of the above questions, list the full details of each incident on a separate sheet of paper and attach it to this application. Answering yes to any of the above questions will not necessarily disqualify you from membership. Providing false information will result in denial of membership.

Education

Do you have a high school diploma or equivalent?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Please list any colleges or universities attended.		

Emergency Contact Information

Name: _____	Phone Number: _____
Address: _____	
Relationship: _____	
Name: _____	Phone Number: _____
Address: _____	
Relationship: _____	

Medical Certification

Fire Fighting, Rescue, and EMS work frequently involves activities that may be physically or emotionally stressful. Do you have any medical or psychological conditions that might prevent or restrict you from certain activities?

Yes No

Previous Experience

Department: _____

Address: _____

City: _____ State: _____ Zip: _____

Years of Service: _____ Paid Volunteer

Reason for Leaving: _____

Department: _____

Address: _____

City: _____ State: _____ Zip: _____

Years of Service: _____ Paid Volunteer

Reason for Leaving: _____

Previous Training/Certifications

	<i>Course / Certification</i>	<i>Date</i>
F I R E	_____	_____
	_____	_____
	_____	_____
	_____	_____
E M S	_____	_____
	_____	_____
	_____	_____
	_____	_____
O T H E R	_____	_____
	_____	_____
	_____	_____
	_____	_____

Attach copies of any current certification

Declarations

I certify and agree that there are no misrepresentations, omissions, or falsifications in the foregoing application. The above statements and answers are true and accurate to the best of my knowledge. I further agree that the persons, employers, and organizations named in this application are authorized by me to verify the information I have provided and to provide other information that may be required to make a membership decision.

Applicant Signature _____
Date

Instructions for Obtaining DPS Records

The final step for application of membership will be to obtain a copy of your criminal history and driving record from DPS and submit them for review.

You may obtain your criminal history and driving records from the Texas Department of Public Safety Headquarters Building at 108 Denison (off Lamar near Airport Blvd.), Monday to Friday during normal business hours. This process takes less than 30 minutes. You will receive either a fingerprint card with a verification stamp or a printed record. If you are provided a printed record, *do not separate the pages*. You will also receive a computer printout with your driving record. Submit these in a sealed envelope marked on the front with your name and "DPS Record".

Records submitted with separated computer printouts will not be processed.